

**Expression of Interest (EOI)**

**Empanelment of vendors/ suppliers for supplying of the Newspapers and Magazines to the Indian Pharmacopoeia Commission (IPC) Library, Ghaziabad, U.P.**

Indian Pharmacopoeia Commission (IPC), an autonomous organisation of the Ministry of Health & Family Welfare, Government of India, invites 'Expression of Interest (EOI)' from the vendors/ suppliers to supply Newspapers and Magazines to Library and Information Division of IPC for the period of two (02) years from the date of empanelment that can be extended further on satisfactory performance.

The vendors/ suppliers, willing to be empanelled may submit their Expression of Interest (EOI) in the desired format (Annexure- II) with all supporting documents to the Library and Information Division of Indian Pharmacopoeia Commission, Sector-23, Raj Nagar, Ghaziabad- 201002, Uttar Pradesh latest by 07.11.2024, till 17:00 hrs.

Detailed terms and conditions for empanelment of vendors/ suppliers to supply Newspapers and Magazines in IPC Library are as follows:

**Terms and Conditions for Empanelment**

1. Interested Vendors/ Supplier must submit their EoI for empanelment and application form along with all required details and documents to IPC Library. The application form should be duly filled, signed, and submitted within the stipulated deadline.
2. Interested Vendors/ Suppliers should submit the enclosed application form in a sealed envelope super scribing "Application for Empanelment of Vendor/ Supplier for supply of Newspaper and Magazines" to the Library and Information Division of Indian Pharmacopoeia Commission, Sector-23, Raj Nagar, Ghaziabad- 201002, Uttar Pradesh and also e-mail at: [library-ipc@gov.in](mailto:library-ipc@gov.in) latest by 07.11.2024.
3. The Vendors/ Suppliers must have experience of minimum three years in supplying of Newspapers/ Magazines to the Government Institutions/ Autonomous Institutions/ Public Sector Undertaking Institutions.
4. The Vendors/ Suppliers have to submit a copy of the last three years Income Tax Return certificate at the time of registration/ short listing as the library supplier.
5. A photocopy of current year membership certificate of any agency and supplier association or federation and a photocopy of PAN Card must be attached.
6. In case, Newspapers and Magazines Subscription Agencies/ Firms found blacklisted by any Government/ Autonomous/ PSUs Institutions them it would not be entertained by the IPC library for empanelment. An undertaking in respect of this should be submitted by the Agencies/ Firms to the Library.

<p>INDIAN PHARMACOPOEIA (IP) Official Book of Drug Standards in India</p>	<p>IP REFERENCE SUBSTANCES (IPRS) AND IMPURITIES Official Physical Standards for Assessing the Quality of Drugs</p>	<p>NATIONAL FORMULARY OF INDIA (NFI) Reference Book to Promote Rational Use of Generic Medicines</p>	<p>PHARMACOVIGILANCE PROGRAMME OF INDIA (PvPI) WHO Collaborating Centre for Pharmacovigilance in Public Health Programmes and Regulatory Services</p>
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7. The Library reserves the right to cancel the order or return the Newspapers and Magazines at any stage. If the information is not found correct, no claim of the Vendors/ Suppliers will be accepted in this regard.
8. The Application forms will be scrutinized and shortlisted by Competent Authority. The shortlisted Vendors/ Suppliers will be informed through an email, upon which they will have to send their acceptance through e-mail.
9. This empanelment will be valid initially for two years and can be extended depending upon the satisfactory performance of the empanelled supplier/ vendor at the sole discretion of the Competent Authority.
10. Vendors/ Suppliers may please go through the attached list of required Newspapers and Magazines and mention the admissible **discount** offered, if any.
11. The selection will be based on past supply records in reputed institutions, **discount rates**, agency annual turnover etc., and the shortlisted vendors/ suppliers are required to strictly agree to supply the Newspapers and Magazines as per the terms and conditions stated herein in the EOI.
12. The vendors/ suppliers shall ensure the uninterrupted supply of Newspapers and Magazines (List attached) since the supply order is placed.
13. The vendors/ suppliers must deliver all ordered newspapers in good condition on or before **8:30 a.m.** daily to the IP Commission, Ghaziabad and magazines as per the frequency of its publication and quantity as specified in the supply order.
14. The vendors/ suppliers will have to submit the bill(s) for the previous month's newspapers/magazines in the first week of the next month. For delay of any payment, no claim of interest or change will be entertained by the Library.
15. The supplier shall replace free of charge any defective Newspaper/ Magazines supplied by them due to faulty printing or pagination, soiled copy or due to any other reason.
16. RTGS/NEFT/PFMS details need to be furnished by the vendors/ suppliers with the proposal on the letter head of Supplier/Firm/Agency.
17. Indian Pharmacopoeia Commission has right to reserve for any changes in the terms and condition in future.

I agree to abide by the above terms & conditions

**Signature of Proprietor/ Head with Rubber Stamp**

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**PERFORMA FOR EXPRESSION OF INTEREST (EoI) FOR EMPANELMENT OF SUPPLIERS/  
VENDORS BY NEWSPAPERS AND MAGAZINES SUBSCRIPTION AGENCIES/ FIRMS FOR TWO  
YEARS TO LIBRARY OF INDIAN PHARMACOPOEIA COMMISSION.**

1. Name of the Firm/ Agency: .....
2. Year of Establishment: .....
3. Annual Turnover: .....
4. PAN Number: .....
5. Premises Address of the Firm/ Agency: .....
6. Permanent Address of the Firm/ Agency: .....
7. Name of the Contact Person: .....
8. Landline Telephone Number: ..... 9. Mobile Number: .....
10. Current Membership No. (DSBPA/FIPBA) : .....
11. Membership of any other registered trade agency/organization (if yes, Name of the organization with registration number): .....
12. The Newspapers and Magazines Subscription Agencies/ Firms has to submit a copy of the last three years Income Tax Return Certificate for empanelment as the library suppliers. (Attach documentary proof).

**Declaration :** The information provided above is true to the best of my knowledge and belief. I shall be liable to action for any incorrectness found at any time. I undertake to intimate any change in the above information. I have carefully read the terms and conditions for empanelment and supply of Newspapers and Magazines to the IPC Library and shall abide by them while supplying Newspapers and Magazines to them. I have not been debarred by any Government/ Autonomous/ PSUs Institutions for supply of Newspaper and Magazines. I am fully aware that the IPC Library will not do any interim correspondence and my application is liable to be summarily rejected if the application is incomplete and/ or without proper supporting documents.

**Signature of Proprietor/ Head with Rubber Stamp**

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## List Of Magazines & Newspapers Subscribed By IPC Library

<b>List of Magazines</b>		
<b>S. No.</b>	<b>Title of Magazines</b>	<b>Qty.</b>
1	Competition Success Review	1
2	India Today	1
3	Junior Science Refresher	1
4	Reader Digest	1
5	Science Reporter	1
6	Time	1
7	National Geographic	1
8	आजकल	1
9	हंस	1
10	सरिता	1
11	निरोगधाम	1
12	प्रतियोगिता दर्पण	1
13	वनिता	1
14	योजना	1
15	गृहलक्ष्मी	1
16	गृहशोभा	1
17	विज्ञान प्रगति	1
18	मेरी सहेली	1
19	इंडिया टुडे	2
20	कुरुक्षेत्र पत्रिका	1

<b>List of Newspapers</b>		
<b>S. No.</b>	<b>Title of Newspapers</b>	<b>Qty.</b>
1	Times of India	2
2	Hindustan Times	2
3	The Hindu	1
4	The Indian Express	1
5	The Economics Times	1
6	Employment News	1
7	दैनिक जागरण	1
8	अमर उजाला	1
9	नवभारत टाइम्स	2
10	रोजगार समाचार	1
11	हिन्दुस्तान	1