

INDIAN PHARMACOPOEIA COMMISSION
(Ministry of Health & Family Welfare)
Government of India
Sector- 23, Raj Nagar, Ghaziabad

The Indian Pharmacopoeia Commission (IPC) is an Autonomous Body, set up under the Ministry of Health & Family Welfare primarily with the objective of periodically updating of the Indian Pharmacopoeia, the book of standards for the drugs; the National Formulary of India, the book of reference on the Drugs; and other related tasks such as preparing, certification and distribution of reference substance; assist the National Pharmacovigilance Programme, testing of new drugs and review of technical dossier of drugs for purpose of monograph development for Indian Pharmacopoeia. It promotes rational use of medicines through generic prescriptions. The IPC on path of evolving as a modern scientific institution of international standard.

S. No	Name of the post	Qualification	Posts	Consolidated month
1.	Library & Information Assistant	Master's Degree in Library & Information Science from a recognized University/Institution <ul style="list-style-type: none"> • Min. 3 yrs professional exp. In reputed library/Institution 	01	25,000/-
2.	System Analyst	First class B.E/B. Tech or equivalent degree in Computer Science/ Information Technology/MCA from AICTE approved Institute/UGC recognised University with at least 2 yrs of post qualification relevant work experience. OR DOEACC 'B' level with at least 3 years of post-qualification relevant work experience. OR M.Tech/ME in Computer Science/Information Technology from AICTE approved Institute/UGC recognized University with at least 1 year of post-qualification relevant work experience.	01	42,000/-
3.	Pharmacopoeial Associate	Master's degree in Pharmaceutical Sciences/Chemistry/Biochemistry/Microbiology or equivalent. Preference will be given to young, dynamic personnel having experience in drug testing and analysis of Active Pharmaceutical Ingredient (API), handling of modern analytical instruments along with good knowledge of computers	31	25,000/-
4.	Pharmacovigilance Associate	Minimum Qualification should be MBBS/ BDS/M. Pharm. /Pharm. D from a recognised university. OR Candidate with Post Graduate degree in the relevant field having one year experience in Pharmacovigilance/ Pharmacovigilance Programme of India.	45	25,000/-
5.	Graphic Designer	Bachelor's Degree in Arts/Designs with one year experience. OR Professional Diploma in Graphic Design with minimum 2 year experience	01	25,000/-
6.	Management Assistant	Graduate in Science with MBA having two years experience in international cooperation	01	40,000/-

General Instructions:-

The Competent Authority reserves the right to accept or reject the applications without assigning any reason.

1. No TA/DA shall be paid for attending the interview. It is not obligatory on the part of IPC to call for interview every candidate who possesses the essential qualification.
2. Interested candidates, who have requisite qualifications and experience, may submit their application in the prescribed format available on IPC website www.ipc.gov.in along with self-attested copies of relevant documents related to educational qualification and experience to “**Administrative Officer, Indian Pharmacopoeia Commission (IPC), (Ministry of Health & Family Welfare, Government of India), Sector- 23, Raj Nagar, Ghaziabad-201002, U.P.**” so as to reach **within 21 days** from the date of its publication.

Admn. Officer

12. Brief professional experience:

Office/Instt. Firm	Post held	Part time/ Contract Basis/ Ad-hoc/ regular/ Temp./pmt.	Exact dates to be given (indicate day, month & year)		Total Period (in years)			Scale of pay	Nature of duties
			From	To	Years	Months	Days		

13. Any other relevant information:

14. Details of enclosures: 1)
 2)
 3)

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the Commission, if I am declared by them to be guilty of any type of misconduct mentioned herein. I have informed my Head Office/Department/ Employer, in writing that I am applying for this selection.

Date:

Signature of candidate

Place:

Address: